

THE STATE OF TEXAS
CITY OF NOLANVILLE

Minutes for THURSDAY, JANUARY 3, 2013

To consider and to act on the following Agenda:

City Secretary Administered the Oath of Office to Councilmember Hampton Seat #4

Call to Order and Announce a Quorum is Present. **Mayor Rosenthal called the meeting to order at 7:01 p.m. and announced that a quorum was present. Mayor Rosenthal, Councilmember's Dennis Biggs, Sherri Morales, Sherese Karlsson, Duane Hampton & Lacie Hicks.**

1. **INVOCATION:** Given by Council Member Hampton
2. **PLEDGE TO THE FLAGS:** Lead by Mayor Rosenthal
3. **VISITORS/CITIZENS FORUM:** At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name and address for the minute purpose.

There were no citizens to speak

4. **REPORTS:**

- **Public Works, Animal Control, Ordinance Enforcement** –Monthly Status Report (Building Permits, Inspections, Ordinance Violations and Animal Control) (Bob Pena)
Bob gave the reports for the month of December and stated that is was a slow month except for one item and that was animal control, there was a very high number of animals running at large for the month, stated that there were more in this month than there was over the last 6 months. He is working on getting back on a strict schedule to get the animals back under control. On the Building Permits, they were slow with only 5 to report and also modified the backhoe bucket to have a more functional use.
- **Police Department** –Monthly Report (Chief Kent)
Cpl. Murray stood in place for Chief Kent during his absence and presented the council with the December breakdown report for the Police Department.
- **Central Bell County Fire & Rescue** – Monthly Service Reports, Financial Report (Chief Worsdale)
Chief Worsdale presented the council with their monthly service report and the combination report for the county and city. Stated that they had a busy month and had helped assist Belton in a structure fire they had. They have

Minutes for Thursday January 3, 2013

one vehicle that is out of service at the time. Chief Worsdale stated that he did not have the financial report and was under the impression that the reports had been turned into the city. The City Manager told him that the reports had not been reported to City Hall as of that day. Chief Worsdale said that they are looking forward to a good year, feels as though he has a good crew on board, and has a vision to look forward and move ahead.

5. ANNOUNCEMENTS :

Chief Kent - Administer the Oath of Office to Officer Cortez
During Chief Kent's absence, Cpl. Murray administered the Oath of Office to Officer Michelle Cortez and stated that Officer Cortez had been with the city for several years as a Reserve Officer and that the Police Department was very excited as having her as a full time Officer.

6. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA:

If discussion is desired by the council, any item may be removed from the consent agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

There were no items to be removed from the consent agenda

7. CONSENT AGENDA:

- A. Consider approval of minutes for regular council meeting on December 20, 2012. (City Secretary)
- B. Consider approval of minutes for special called council meeting on December 27, 2012. (City Secretary)
- C. Consider approval of Resolution No. 01-03-2013 declaring the Killeen Daily Herald as the Publication Newspaper designated for the City of Nolanville
Motion was made Councilmember Biggs to approve the consent agenda. Motion was seconded by Councilmember Morales. Motion carried 5-0.

8. NEW BUSINESS AND ACTION ITEMS:

- A. Discussion and possible action on proposal from Kasburg, Patrick and Associates, LP (KPA) to provide professional services for the design and construction of street, sidewalk and drainage improvements, including street signs, other related traffic improvements and right-of-way, including Ave. H roadway. (Trae Sutton – Engineer)
Engineer, Trae Sutton came before the council with an update on the improvement project that had been discussed in the workshops and stated after much discussion of what was to be the final approval of what needs to be done had came up with totals after getting pricing from the subcontractors. Mr. Sutton stated that this was about an \$870,000.00 improvement project along Ave. H. that will improve sidewalks, curbs and gutters, drainage and will take the sidewalks down Ave. H to the Cimarron Mobile Home Park, and there will be sidewalk improvements in front of City

Minutes for Thursday January 3, 2013

Hall. In the proposal that was presented to the council it shows the civil design of the project, the developing of the plans which will go to the contractor, and specifications for the materials. Mr. Sutton stated that KPA would be soliciting for public bidding and would do the advertising for the bids in the newspaper, there will be a pre-bid conference held for all local bidders and will then discuss the bid opening for the lowest and most qualified bidder, Mr. Sutton explains that the city has the right not to award to the lowest bidder if they are not the most qualified. KPA will also do all the construction administration work that is to be done and will oversee the construction. They will also talk to the property owners since there will be a need to shut the roadways down during the project and the homeowners will need to be aware of this. The other services that are provided are the design survey, this is to insure that the design is correct, the right-of-way, making sure that everything that is done is in the right-of-way and to look into the minor details so there are no surprises that might arise once the project has gotten underway. The Phase I environmental is the procedure that is done to make sure everything is clear underground. Once the surveys are complete, then within a 140 days or less there will be a set of plans ready to go out on this project and the construction project should be ready to get underway by the end of May or the first part of June. With school being out they will want to get as much done as possible.

Councilmember Hampton asked about how long it would take for completion and Mr. Sutton stated that he was looking at a possible 8 months to see completion, this will also depend on the weather, as they get closer into the winter months. Councilmember Biggs asked if they would be grating out the whole road or if they would be taking out sections.

Mr. Sutton stated that probably what would be done is to evaluate or do it in phases, to take out Main Street to 4th Street, detour traffic and then go from 4th Street to 10th Street and this will allow citizens to be able to function.

The final overlay will not be done until the project is complete. The City Manager asked if there would be any additional property taken during this project. Mr. Sutton stated that there would be no additional property taken, that the right-of-way should be wide enough to put the sidewalks. He also mentioned that there would probably be a need to have a public meeting to bring those citizens in that live along Ave. H to go through the project and let them know when it's going to start and if they have any questions or concerns then this would be the time to address them.

Mayor Rosenthal asked if there were any more questions or concerns, and she had one question that she was concerned with, she asked what could possibly happen to increase the numbers cost change. Mr. Sutton stated that there would be no increases unless the city came back wanting to add more sidewalks or something else in a significant amount that was not on the original bid. There was no more discussion.

Motion was made by Councilmember Hampton to approve the proposal from Kasburg, Patrick and Associates, LP (KPA) to provide professional services for the design and construction of street, sidewalk and drainage improvements, including street signs, other related traffic improvements and right-of-way, including Ave. H roadway.

Minutes for Thursday January 3, 2013

Motion was seconded by Councilmember Morales. Motion carried 5-0


9. ADJOURNMENT

Motion was made by Councilmember Hampton to adjourn at 7:31 p.m.
Motion was seconded by Councilmember Morales . Motion carried 5-0.

Date Minutes Approved by Council: January 17, 2013



Christina Rosenthal, Mayor



Ginger Metcalf, City Secretary

