



THE STATE OF TEXAS
CITY OF NOLANVILLE

REGULAR MEETING MINUTES
6:00 P.M. ON THURSDAY, OCTOBER 20, 2016

Mayor David Escobar called the meeting to order at 6:00 pm and announced a quorum was present. Mayor Pro-tem Butch Reis and Councilmembers Joan Hinshaw, Aurelia Ridley, David Williams, and James Bilberry were present.

Motion was made by Mayor Pro-tem Butch Reis to move and hear Item 5 before Item 3; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0

1. **INVOCATION:**

Pastor Patricia Warden performed the invocation.

2. **PLEDGE TO THE FLAGS:**

Mayor Escobar led in the Pledge to the Flags.

3. **VISITORS/CITIZENS FORUM:** At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

There weren't any requests to speak to the Council.

4. **PUBLIC HEARINGS:**

A. The City Council of the City of Nolanville will conduct a Public Hearing on the Following Ordinances:

1. **Vulnerable Road Users Ordinance No. D 16-10**
2. **Subdivision Ordinance No. Z 16-10**
3. **Fee Schedule Ordinance No. F 16-10**

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Mayor David Escobar opened the public hearing up for public comment at 6:08 pm.

City Manager, Kara Escajeda provided a summary of each ordinance. Discussion Commenced.

Councilmember James Bilberry brought up concerns regarding the Fee Schedule Ordinance as it relates to development fees for planning and engineering services. Kara Escajeda, City Manager will provide some comparisons for discussion at a future meeting.

The Public Hearing closed at 6:23 pm.

5. PINNING OF OFFICERS:

- Pinning of Officers Donnie McGlothlin, James Davis and Krzysztof Kala

Chief Gary Kent introduced the officers being pinned. Chief Kent asked that their family members perform the pinning.

Each officer thanked the City Council for the opportunity to serve and protect the City of Nolanville.

6. ANNOUNCEMENTS:

- Recognition of Aaron High as *Officer of the Quarter*

Chief Kent presented Aaron High with a plaque in recognition of *Officer of the Quarter*. Officer High thanked everyone.

- Recognition & Appreciation for work donated by E&H Improvements enhance the Community Center

Kara Escajeda, City Manager explained the amount of work performed and donated by E & H Improvements to improve and revitalize the look of the JW Sims Center.

- **City Manager Escajeda also reminded City Council and citizens of the following upcoming events:**
 - Tree Planting & Watershed Clean Up on November 12 at 9:30 at the Community Center
 - Bulk Drop-off held between November 18-21, 2016 from 8 am – 2 pm
- City Council Meetings for November and December 2016

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Crystal Briggs, City Secretary summarized the future meeting dates, election and canvass of the election.

7. CONSENT AGENDA:

- A. Consider approval of Minutes for Regular Council Meeting of September 15, 2016, Workshop Minutes of September 15, 2016, and Special Call Meetings of September 19, 2016 and October 3, 2016
- B. Accept Monthly Departmental Reporting submitted by the Police Department, Public Works, Central Bell Fire and Rescue and Acadian.
- C. Consider approval of Quarterly Investment Report of July 1, 2016 thru September 30, 2016.

Motion was made by Councilmember James Bilberry to approve the Consent Agenda; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.

8. NEW BUSINESS AND ACTION ITEMS:

- A. Discussion and possible action on waiving Special Event Permit fees for R.E. Cavazo's PTO Cheetah Christmas Craft Fair to be held on December 17, 2017(6).

Motion was made by Councilmember David Williams to approve waiving Special Event Permit fees for R.E. Cavazo's PTO Cheetah Christmas Craft Fair to be held on December 17, 2016; motion was second by Councilmember Joan Hinshaw. All voted in favor. Motion was carried 5-0.

- B. Discussion and possible action on waiving Special Event Permit fees for R.E. Cavazo's PTO Cheetah Spring Fair to be held on April 8, 2017.

Motion was made by Councilmember Aurelia Ridley to approve waiving Special Event Permit fees for R.E. Cavazo's PTO Cheetah Spring Fair to be held on April 8, 2017; motion was second by Mayor Pro-tem Butch Reis. All voted in favor. Motion was carried 5-0.

- C. Discuss and possibly take action on approving a Letter of Agreement with Grant Development Services to develop and submit an application for Recreational Trails Grant funding from the Texas Parks and Wildlife Department.

Motion was made by Councilmember James Bilberry to approve the Letter of Agreement with Grant Development Services to develop and submit an application for Recreational Trails Grant funding from the Texas Parks and Wildlife Department; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0.

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D. Discussion and possible action to approve Development Concept Plan for the Villas of Bella Charca requested by Casa Frente Development, a 3.02 acre development to include 11 lots.

- Staff Report and recommendations were provided by Kara Escajeda, City Manager.
- Presentation from Developer John Blankenship gave more insight of this Concept Plan
- Discussion commenced among City Manager, City Council and Developer.

Motion was made by Councilmember David Williams to approve Concept Plan with exemption for 50' right of way; motion was second by Mayor Pro-tem Butch Reis. All voted in favor. Motion was carried 5-0.

Motion was made by Councilmember Aurelia Ridley to disapprove the variance at 20' setback as opposed to standard at a 25' setback; motion was second by Councilmember David Williams. Four (4) voted in favor and one (1) against. Motion was carried 4-1.

Motion was made by Councilmember David Williams approve Memorandum of Agreement that the park improvements in lieu of dedication to total more than the appraised value of .33 acres and HOA maintains the parkland, and for the parkland not to be labeled "private use" or "resident only"; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.

Motion was made by Mayor Pro-tem Butch Reis to approve the Development Concept Plan for the Villas of Bella Charca requested by Casa Frente Development, a 3.02 acre development to include 11 lots; motion was second by Councilmember David Williams. All voted in favor. Motion was carried 5-0.

E. Discussion and possible action to approve Subdivision Ordinance No. Z 16-10:

AN ORDINANCE AMENDING ORDINANCE Z15-11 FOR THE PURPOSES OF REGULATING AND RESTRICTING CONGESTION IN THE STREETS, PROMOTE THE ORDERLY LAYOUT OF THE LAND; SECURE SAFETY FROM FIRE AND OTHER DANGERS; PROVIDE ADEQUATE LIGHT AND AIR; FACILITATE ADEQUATE PROVISIONS FOR TRANSPORTATION, WATER, SEWAGE, SCHOOLS, PARKS, PLAY GROUNDS AND OTHER PUBLIC REQUIREMENTS; PROTECT NEIGHBORHOOD AREAS FROM THE HAZARD OF THROUGH TRAFFIC; DEFINING CERTAIN TERMS; PROCEDURES FOR APPLICATIONS AND APPROVALS; DESIGN STANDARDS FOR STREETS, ALLEYS, EASEMENT, BLOCKS AND LOTS; REQUIRED IMPROVEMENTS SUCH AS DEVELOPMENT COST, MONUMENTS, UNDERGROUND UTILITY CONDUITS, AND STREETS; FINAL RECORD

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PLAT REQUIREMENTS; VARIANCES; PENALTY FOR VIOLATION; AND CITY REQUIREMENTS; PROVIDING FOR ENACTMENT, REPEALER, AND SEVERABILITY; PROVIDING FOR PUBLICATION, EFFECTIVE DATE, POSTING OF SIGNS, AND COMMENCEMENT OF ENFORCEMENT; FINDING PROPER NOTICE & MEETING

Motion was made by Councilmember David Williams to approve Subdivision Ordinance No. Z 16-10; motion was second by Councilmember Joan Hinshaw. All voted in favor. Motion was carried 5-0.

- F. Discussion and possible action to approve Vulnerable Road Users Ordinance No. D 16-10:**

AN ORDINANCE OF THE CITY OF NOLANVILLE, TEXAS, RELATING TO VULNERABLE ROAD USERS AND REAFFIRMING THE OBLIGATION OF ALL OPERATORS OF MOTOR VEHICLES TO EXERCISE DUE CARE IN THE OPERATION OF MOTOR VEHICLES; MAKING FINDINGS OF FACT; PROVIDING FOR REPEALER AND SEVERABILITY; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR THE ERECTION OF PROPER SIGNAGE; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR VIOLATIONS OF THIS ORDINANCE, AND FINDING PROPER NOTICE AND MEETING.

Motion was made by Councilmember Joan Hinshaw to approve Vulnerable Road Users Ordinance No. D 16-10; motion was second by Councilmember James Bilberry. All voted in favor. Motion was carried 5-0.

- G. Discussion and possible action to approve Fee Schedule Ordinance No. F 16-10:**

AN ORDINANCE FOR THE CITY OF NOLANVILLE, TEXAS REPEALING ORDINANCE F 16-01 IN ITS ENTIRETY, ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS WITHIN THE CITY LIMITS OF NOLANVILLE, PROVIDING FOR PUBLICATION BY CAPTION IN THE OFFICIAL NEWSPAPER OF THE CITY; AND PROVIDING AN EFFECTIVE DATE OF JANUARY 1, 2017

Motion was made by Councilmember James Bilberry to table the Fee Schedule Ordinance No. F 16-10 until the next meeting for more consideration of Development Fees; motion was second by Councilmember Joan Hinshaw. All voted in favor. Motion was carried 5-0.

- H. Discussion and possible action to approve amending Nolanville Personnel Manual.**

Motion was made by Councilmember David Williams to approve amendment of the Nolanville Personnel Manual with additional change (omitting sentence in section 6-15, "However, conduct or actions that arise out a personal or social relationship and that are not intended to have a discriminatory employment

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effect may not be viewed as sexual harassment of its employees”); motion was second by Mayor Pro-tem Butch Reis. All voted in favor. Motion was carried 5-0.

- I. Discussion and possible action to approve purchase City computer server and installation by ExtraCo Technology in the amount of \$9, 974.99.

Motion was made by Mayor Pro-tem Butch Reis table to approve purchase City computer server and installation by ExtraCo Technology in the amount of \$9, 974.99; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.

- J. Discussion and possible action to approve **RESOLUTION NO. M 16-10:**

A RESOLUTION OF THE CITY OF NOLANVILLE PROCLAIMING THE MONTH OF OCTOBER 2016 AS WALK TO SCHOOL MONTH

Motion was made by Councilmember Joan Hinshaw table to approve Resolution No. M 16-10; motion was second by Councilmember Aurelia Ridley. All voted in favor. Motion was carried 5-0.

1. ADJOURNMENT

Motion was made by Councilmember Butch Reis to adjourn the meeting; motion was second by Mayor Pro-tem Butch Reis. All voted in favor. Motion was carried 5-0.

Date Minutes approved by Council: November 3, 2016



David Escobar
Mayor



Attest:

Crystal Briggs
City Secretary

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