



**REGULAR MEETING MINUTES
THURSDAY, NOVEMBER 3, 2022 AT 6:00 PM**

Notice is hereby given:

THE CITY COUNCIL WILL CONVENE IN A REGULAR MEETING, BY VIDEO TELEPHONE CONFERENCE AND IN PERSON, AT CITY HALL, 101 NORTH 5th STREET, NOLANVILLE, TEXAS 76559

1. CALL TO ORDER, INVOCATION AND PLEDGES TO FLAGS

Mayor Pro-tem Patrick Ramsdell called the meeting to order at 6:00 pm. Councilmembers Butch Reis, Joan Hinshaw, David C. Williams and James Bilberry were all present for the meeting. Mayor Andy Williams arrived at 6:03pm.

Pastor Patricia Warden performed the Invocation and Mayor Andy Williams led the Pledges to the Flags.

2. ANNOUNCEMENTS

Mayor Pro-tem Patrick Ramsdell read aloud the following proclamation:
Proclamation: National Diabetes Month.

Mayor Andy Williams recognized staff members, Misha Johnson and Jessica Navarro for their outstanding work with the Foxtrot and Jamboree.

3. CITIZENS/VISITORS' FORUM

Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name and address for the minutes purpose.

4. CONSENT AGENDA

- A. Discuss and possibly approve Regular Meeting Minutes of October 20, 2022.

Councilmember James Bilberry made a motion to approve Regular Meeting Minutes of October 20, 2022; motion was second by Councilmember Butch Reis. Four (4) voted in favor, Zero against, and one (abstained) 4-0-1.

5. ACTION ITEMS

- A. Discuss and possibly take action to approve a Code of Conduct Policy during implementation of the CDBG grant # CVD21-0102.

Motion was made by Councilmember David C. Williams II to approve Code of Conduct Policy during implementation of the CDBG grant # CVD21-0102; motion second by Mayor Pro-tem Patrick Ramsdell. All voted in favor. Motion carried 5-0.

- B. Discuss and possibly approve membership and RESOLUTION NO. NEDC 10-22:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF NOLANVILLE, TEXAS, ESTABLISHING A PUBLIC ART ADVISORY COMMITTEE; PROVIDING FOR COMPOSITION, RESPONSIBILITIES, MEETINGS, AND ANNUAL REPORT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Councilmember Butch Reis to approve membership and Resolution No. NEDC 10-22 with seven (7) members on the board and five (5) members to be considered quorum. Motion was second by Councilmember David C. Williams II. All voted favor. Motion carried 5-0.

- C. Discuss and possibly approve proposed membership and RESOLUTION NO. R22-11:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF NOLANVILLE, TEXAS, ESTABLISHING A STABLE HOUSING ADVISORY COMMITTEE; PROVIDING FOR COMPOSITION, RESPONSIBILITIES, MEETINGS, AND ANNUAL REPORT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by David C. Williams II to approve membership and Resolution NO. R 22-11 with 2 year terms; motion was second by Councilmember Butch Reis. Four (4) voted in favor and one (1) against. Motion carried 4-1.

The 1st motion was also made by Councilmember David C. Williams II to approve the committee membership and Resoluton No. 22-11 with 2year terms and to remove the names from the Resolution to keep from having make these changes every 2 years or as

committee members change. Motion was second by Councilmember Butch Reis. Four (4) voted in favor and one (1) against. Motion carried 4-1.

The 2nd motion was made to allow hybrid meetings for this committee as long as it is allowable by the Open Meetings Act. Councilmember Butch Reis second the motion. Four (4) voted in favor and one (1) against. Motion carried 4-1.

D. Discuss and possibly approve **ORDINANCE NO. D 22-11:**

AN ORDINANCE AMENDING CHAPTER 3, ARTICLE 3.06, TO REQUIRE OWNERS OF A MOBILE HOME TO OBTAIN A CERTIFICATE OF OCCUPANCY PRIOR TO OCCUPATION OF A MOBILE HOME; PROVIDING ENACTMENT AND PENALTY CLAUSES; PROVIDING PROPER NOTICE, SEVERABILITY, AND EFFECTIVE DATE CLAUSES; AND PROVIDING FOR RELATED MATTERS.

Motion was made by Councilmember James Bilberry to approve Ordinance No. D 22-11; Motion was second by Councilmember Butch Reis. All voted in favor. Motion carried 5-0.

E. Discuss and possibly approve **ORDINANCE NO. D 22-11-2:**

AN ORDINANCE AMENDING CHAPTER 4, BUSINESS REGULATION, ARTICLE 4.01, TO REQUIRE A BUSINESS LICENSE PRIOR TO OPERATION OF A COMMERCIAL BUSINESS IN THE CITY OF NOLANVILLE; PROVIDING ENACTMENT AND PENALTY CLAUSES; PROVIDING PROPER NOTICE, SEVERABILITY, AND EFFECTIVE DATE CLAUSES; AND PROVIDING FOR RELATED MATTERS.

Motion was made by Councilmember James Bilberry to approve Ordinance No. D 22-11-2; motion was second by Councilmember James Bilberry. All voted in favor. Motion carried 5-0.

F. Discuss and possibly ratify action to amend Texas Disposal Systems contract for service agreement. (Amendment was approved on October 20, 2022 based on service improvement agreements such as adding an extra service day and \$1.98 increase, the intent is to clarify the rate increase and verify that Council is in agreement for proposed rate increases for the subsequent year).

Motion was made by Mayor Pro-tem Patrick Ramsdell to table this item for clarification of the rate increase amount; motion was second by Councilmember Butch Reis. All voted in favor. Motion was carried 5-0.

6. WORKSHOP (Began at 6:50pm)

- A. Discuss future increase Public Safety capability to include supplementing fire protection with paid drivers.

Council may move discussions to executive session under *Texas Government Code Sections 551.071 (Consultation with Attorney)*.

Executive Session commenced at 6:55pm

Executive Session closed at 8:15 pm

Regular Session resumed at 8:17pm.

- B. Discuss possible strategies and ordinance revisions to enhance life safety. Receive comments from residents of Cimarron Mobile Home Park and the public.

City Council received concerns and complaints from the Cimmaron Residents.

Listed below are the concerns mentioned.

Health, Safety and other Cimmaron Resident Concerns.


- Mobile Homes damaged by trees
- Charging for insurance and Cimmaron is to be the beneficiary
- No air conditioning and heat complaint being made by several tenants
- Air conditioning and heat problems causing electrical interruptions
- Smoke detectors not operable
- Mobile homes having only partial electricity in the mobile home
- Many complaints of mold
- Cimmaron Office closed and many residents blocked and not able to report problems.
- Shed wiring touching home.
- Sewage back up
- Breakers Tripping
- Mobile Home Sinking
- Stove inoperable
- Rat infestation
- Maintenance sprayed white "stuff" over mold
- Charging Residents \$100 if parent not with child walking or standing at bus stop
- Cimmaron office will not respond to requests
- Residents made to sign blank sheet/ contract with signature
- Residents made to sign lease to own contracts with little or no notice.
- Contracts not recorded with county as to ownership
- Residents billed for citations and when rent payment made it does not go towards rent first, causing a late fee to be added.

- Garbage cans cannot be filled and lid left open by inches – Cimmaron to violate although they are supposed to be able to have one bag as well for trash.

7. ADJOURNMENT

Meeting adjourned at 9:50 pm.

Date Minutes approved by Council: November 17, 2022.


Andy Williams, Mayor

Attest:

Crystal Briggs, City Secretary

