



## REGULAR MEETING MINUTES THURSDAY, MARCH 18, 2021 AT 6:00 PM by Audio Teleconference

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location due to COVID-19.

**Audioconference:** Join Zoom Meeting Held. Options were provided to join the meeting by mobile, computer or by phone.

### 1. CALL TO ORDER, INVOCATION AND PLEDGES TO FLAGS

Mayor Pro-tem David Williams II called the Audio teleconference meeting to order at 6:00 pm. Councilmembers Joan Hinshaw, Butch Reis, Patrick Ramsdell and James Bilberry were all present for the audio teleconference. Mayor Andy Williams arrived late (5F).

Councilmember James Bilberry performed the Invocation. Mayor Pro-tem David Williams led the Pledges to the Flags.

### 2. ANNOUNCEMENTS

Kara Escajeda provided an updated on the following:  
COVID Testing and Vaccinations

### 3. CITIZENS/VISITORS' FORUM

Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

There weren't any citizens/visitors requesting to address the City Council.

### 3. STAFF REPORTS

Staff reports were provided by the following departments:

- Public Works, Director of Public Works, Chris Atkinson
- Police Department, Chief of Police, Michael Hatton
- Acadian Ambulance, Elizabeth Hicks, Operations Coordinator.
- Central Bell Fire and Rescue, Fire Chief Douglas McKinney

#### 4. CONSENT AGENDA

- A. Consider Approval of Minutes for Regular Meeting of ~~February~~ March 4, 2021 and ~~February~~ March 2021 Monthly Financial Report.

**Motion was made by Councilmember Patrick Ramsdell to approve the Consent Agenda; motion second by Councilmember Butch Reis . All voted in favor. Motion carried 5-0.**

#### 5. ACTION ITEMS

- A. Discuss possibly take action regarding the selection of an engineering firm for application and implementation of 2021 CDBG project involving Water and Waste Water Improvements.

- 1.) Receive report from Engineering RFP Evaluation Committee regarding the evaluation of qualified Engineering Firms for 2021/2022 CDBG Wastewater Project Application.

**Evaluation Committee consisted of John Jenkins and Bob Pena of WCID#3, and Councilmember Butch Reis. Evaluation Committee's recommendation based review and evaluation was unanimously KPA Engineers.**

- 2.) Consider and possibly take action on selection of most highly qualified Engineering Firm for 2021/2022 CDBG Wastewater Project Application.

**Motion was made by Councilmember James Bilberry to approve the KPA Engineers for 2021/2022 CDBG Wastewater Project Application; motion second by Councilmember Joan Hinshaw. All voted in favor. Motion carried 5-0.**

- B. Discuss and possibly approve **ORDINANCE NO. Z 21-03:**

**AN ORDINANCE OF THE CITY OF NOLANVILLE, TEXAS, AMENDING THE COMPREHENSIVE PLAN 2015-2030 WITH COMPREHENSIVE PLAN 2021-2041 AS THE NEW COMPREHENSIVE PLAN FOR THE CITY; MAKING FINDINGS OF FACT; PROVIDING A REPEALER CLAUSE; PROVIDING A**

**SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; AND FINDING PROPER NOTICE AND MEETING.**

- 1.) Public Hearing  
**Public Hearing opened at 6:29 pm.**  
**Public Hearing closed at 6:30 pm.**

- 2.) Staff comments and recommendation

**Kara Escajeda, City Manager provided an overview of the City's Comprehensive Plan.**

**Motion was made by Councilmember Butch Reis to approve ORDINANCE NO. Z 21-03, Ordinance amending Comprehensive Plan; motion second by Councilmember Patrick Ramsdell. All voted in favor. Motion carried 5-0.**

- C. Discuss and possibly approve additional JEC Solar Light purchases for trail extension, playground and dog park for \$8,781.50, utilizing Texas Parks and use Wildlife Large Park Grant II for 50% of the purchase.

**Motion was made by Councilmember Patrick Ramsdell to approve additional JEC Solar Light purchases for trail extension, playground and dog park for \$8,781.50, utilizing Texas Parks and use Wildlife Large Park Grant II for 50% of the purchase; motion second by Councilmember James Bilberry . All voted in favor. Motion carried 5-0.**

- D. Discuss and possibly approve CRAFTCO as a vendor for crack seal rental in the amount of 5,950.

**Motion was made by Councilmember Butch Reis to approve CRAFTCO as a vendor for crack seal rental in the amount of 5,950; motion second by Councilmember Patrick Ramsdell . All voted in favor. Motion carried 5-0.**

- E. Discuss and possibly authorize the Red Leaf repair (between Wilderness Basin and Meadows Oak) for 14-day bid.

**Motion was made by Councilmember James Bilberry to approve the Red Leaf repair (between Wilderness Basin and Meadows Oak) for 14-day bid; motion second by Councilmember Butch Reis . All voted in favor. Motion carried 5-0.**

- F. Discuss and possibly approve Contractor Agreement between Kaunica Byrd of KB Fitness and the Economic Development Corporation.

Motion was made by Mayor Pro-tem David Williams II to table the Contractor Agreement between Kaunica Byrd of KB Fitness and the Economic Development Corporation to place this item on the next meeting's agenda when Mr. Byrd can be present, and to consider new language in agreement as it relates to COVID-19 Guidelines and precautions for local, state, federal and CDC. Also, Mr. Byrd will need to provide in the agreement notification to the City if he or his clients have contracted COVID-19 and the cleaning regime for the fitness room. Motion second by Councilmember Joan Hinshaw . All voted in favor. Motion carried 4-1.

G. Discuss audit progress for Fiscal Year 2019-2020.

Kara provided an update on the audit progress. The audit should be completed and presented the month of April 2021.


## 6. ADJOURNMENT

Meeting adjourned at 7:13 pm.

*Date Minutes approved by Council: April 1, 2021*

  
Andy Williams, Mayor



Attest:  
  
Crystal Briggs, City Secretary